Coachella Valley Public Cemetery District
Trustee Meeting
Friday, November 13, 2026
8:00 a.m.

A Board Meeting of the Governing Board of the Coachella Valley Public Cemetery District ("District") will take place at 44801 Village Ct. Ste. 104, Palm Desert, California 92260.

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to **Info@cvpcd.org**. Transmittal prior to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at (760) 398-3221 and leaving a voicemail by no later than 4:00 p.m. on Thursday, November 12, 2026.
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

CALL TO ORDER:

Chair Rosales: _____ Vice Chair Vossler: _____

Trustee Coronel: _____ Trustee Underwood: _____ Trustee Meneses: _____

FLAG SALUTE

MOMENT OF SILENCE

PUBLIC COMMENT: The Coachella Valley Public Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. All persons wishing to speak must inform the clerk in advance of the start of the meeting. Public comments are limited to three minutes per speaker.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

ADDITIONS TO THE AGENDA: Government Code section 54954.5(b)(2) provides "upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)"

AGENDA

1. PRESENTATIONS: Presentations are informational only. Items may be discussed, but no action can be taken.

1.1 Presentation by Roxann Kuhnert, B&A Grant Management
HUD Community Grant Funding Update

1.2 Presentation by David Turner, Coachella Valley Engineers
Update on cemetery expansion

2. CONSENT CALENDAR: Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.

2.1 Trustee Minutes
October 16, 2026

2.2 Finance and Administration
a. Approval of Expenditures – Checks and ACH transactions as detailed (October 2026)
b. Investment Report (October 2026)
c. Budget to Actual (October 2026)

2.3 Temporary COVID-19 Leave Bank
Discontinuation of temporary allowance

2.4 Rejection of Bid Protest
Cemetery Management Software Contract

2.5 Approval of Exempt Over Time
Exempt overtime incurred relayed to Dia de los Muertos

3. ACTION ITEMS: Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.

3.1 Award of Road Construction Project
Recommendation to award to Vance Corporation

3.2 Election of Board Officers
Annual election as directed by District governance policy

3.3 Increase General Manager Refund Authority
Increase the General Manager refund authority to $5,000

3.4 Amendment to Refund Policies and Customer Contract Terms
Establishment of 30-day refund period for certain pre-purchased items

3.5 California Association of Public Cemeteries Awards
Annual award nominations

4. INFORMATION ITEMS: Information items are non-action items presented to the Trustees for their information.

4.1 Centennial Logos
Logo design options for centennial celebration

4.2 Cafeteria Plan Adjustment Update
Delay in elimination of cash back program

4.3 Dia de los Muertos Recap and Update
General Manager report and event summary

5. COMMITTEE UPDATES: Committee updates are non-action items presented to the Trustees for their information.

5.1 LAFCO MSR Ad Hoc Committee

6. TRUSTEE/GENERAL MANAGER COMMENTS: Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustees consideration, among other things.

6.1 Trustee Comments and Event/Function Report Out

6.2 General Manager Update

7. ADJOURNMENT

Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on Monday, November 9, 2026.

_____
Sherry Winder, Clerk of the Board