Coachella Valley Public Cemetery District
Trustee Meeting
Friday, August 9, 2024
8:00 a.m.

A Board Meeting of the Governing Board of the Coachella Valley Public Cemetery District ("District") will take place at 82847 Avenue 52, Coachella, CA 92236.

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to **Info@cvpcd.org**. Transmittal **prior** to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at **(760) 398-3221** and leaving a voicemail by **no later** than **4:00 p.m. on Thursday, August 8, 2024.**
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

CALL TO ORDER:

Chair Rosales: _____ Vice Chair Vossler: _____

Trustee Coronel: _____ Trustee Underwood: _____ Trustee Rios:_____

FLAG SALUTE

MOMENT OF SILENCE

PUBLIC COMMENT: The Coachella Valley Public Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. All persons wishing to speak must inform the clerk in advance of the start of the meeting. Public comments are limited to three minutes per speaker.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

ADDITIONS TO THE AGENDA: Government Code section 54954.5(b)(2) provides "upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)"

AGENDA

1. **PRESENTATIONS:** Presentations are informational only. Items may be discussed, but no action can be taken.

   1.1 Presentation by Rojas Communication
   Update on lobbying efforts on behalf of District

2. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.

   2.1 Trustee Minutes
   a. Board Meeting – July 12, 2024

   2.2 Finance and Administration
   a. Approval of Expenditures – Checks and ACH transactions as detailed July 2024
   b. Investment Report
   c. Budget to Actual July 2024, with end of year executive budget adjustments

   2.3 Extension of Security Contract
   Extend agreement to Nov. 11, 2024

   2.4 Capital Project Budget Increase
   Increase to budget for John Deere Gator XUV 560 Units (2)

3. **ACTION ITEMS:** Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.

   3.1 Public Media Production
   Use of District property for film and media

   3.2 Request to Change October 11, 2024, Board Meeting
   Change date to accommodate CAPC Annual Education Seminar

   3.3 Travel and Reimbursement Policy
   Adjustment to Districts daily maximum allowance for travel expense

   3.4 Trustee Compensation
   Review of Trustee compensation for meetings and official activities

   3.5 Canopy Use
   Review of canopy use by the public during services

3.6 Disposition of Flower Easels
Availability of flower easels for buyback

3.7 Adoption of Resolution 130
Increasing employee cafeteria plan to $1,800 per month

4. **INFORMATIONAL ITEMS**: Information items are non-action items presented to the Trustees for their information.

4.1 Workplace Violence Prevention Plan
Compliance with California SB 553

4.2 State of the District
Video series to highlight District accomplishments

4.3 Dia de los Muertos Committee Update
Rosales/Vossler

5. **TRUSTEE/GENERAL MANAGER COMMENTS:** Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustees consideration, among other things.

5.1 Trustee Comments and Event/Function Report Out

5.2 General Manager Report

6. **CLOSED SESSION ITEMS:** The District may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code).

6.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation, Pursuant to Government Code Section 54956.9(d)(2)(e)(1)
One (1) Potential Case

7. **ADJOURNMENT**

Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on Monday, August 5, 2024.

_____
Sherry Winder, Clerk of the Board