

Coachella Valley Public Cemetery District

Trustee Meeting
Friday, May 8, 2026
8:00 a.m.

A Board Meeting of the Governing Board of the Coachella Valley Public Cemetery District (“District”) will take place at 44801 Village Ct. Ste. 104, Palm Desert, California 92260.

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to Info@cypcd.org. Transmittal prior to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at (760) 398-3221 and leaving a voicemail by no later than 4:00 p.m. on Thursday, May 7, 2026.
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

CALL TO ORDER:

Chair Rosales: _____ Vice Chair Vossler: _____

Trustee Coronel: _____ Trustee Underwood: _____ Vacant Board Seat

FLAG SALUTE

MOMENT OF SILENCE

PUBLIC COMMENT: The Coachella Valley Public Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. All persons wishing to speak must inform the clerk in advance of the start of the meeting. Public comments are limited to three minutes per speaker.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

ADDITIONS TO THE AGENDA: Government Code section 54954.5(b)(2) provides “upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)”

AGENDA

- 1. PRESENTATIONS:** Presentations are informational only. Items may be discussed, but no action can be taken.
 - 1.1 Presentation by Annabelle Gamez & Vanessa Schneider
unCOMPLICATE HR Classification and Compensation Study
 - 1.2 Presentation by Joshua Bonner & David Turner
District Construction Update and Planning
 - 1.3 Presentation by Joshua Bonner & Sherry Winder
2026-2027 Budget Proposal

- 2. CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.
 - 2.1 Trustee Minutes
 - a. Board Meeting – April 10, 2026
 - 2.2 Finance and Administration
 - a. Approval of Expenditures – Checks and ACH transactions as detailed (April 2026)
 - b. Investment Report (April 2026)
 - c. Budget to Actual (April 2026)
 - 2.3 Approval of Trustee Travel
Approval of attendance at the CSDA General Manager Leadership Summit
 - 2.4 Audit RFP Results
Approval of annual financial statement audit contract
 - 2.5 Budget Adjustments
Requested adjustments to the 2025/2026 budget based on current trends and expenses

- 3. ACTION ITEMS:** Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.
 - 3.1 Board Meeting Schedule for 2026-2027
Annual adoption of upcoming board meeting schedule
 - 3.2 Tuition Reimbursement Program
Expansion of existing policy

3.3 Shutter Engraving Process
Allowance for customer selection of shutter engraving vendors

3.4 Fee Study Adoption
Staff recommendations from the 2026 fee study

4. INFORMATION ITEMS: Information items are non-action items presented to the Trustees for their information.

4.1 10-Year Master Plan Review
Timelines and updates for the 2026-2027 budget year

4.2 Project Update for the 2026-2027 Budget Year
Ongoing and planned projects

5. COMMITTEE UPDATES: Committee updates are non-action items presented to the Trustees for their information.

5.1 LAFCO MSR Ad Hoc Committee

6. TRUSTEE/GENERAL MANAGER COMMENTS: Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustees consideration, among other things.

6.1 Trustee Comments and Event/Function Report Out

6.2 General Manager Update

7. CLOSED SESSION ITEMS: The District may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code).

7.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: General Manager

8. ADJOURNMENT

Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on Monday, May 4, 2026.

Sherry Winder, Clerk of the Board