Coachella Valley Public Cemetery District
Regular Trustee Meeting
Friday, March 8, 2024
8:00 a.m.

A Board Meeting of the Governing Board of the Coachella Valley Public Cemetery District (CVPCD) will take place at the Coachella Valley Public Cemetery District Executive Office located at 82847 Avenue 52, Coachella, CA 92236.

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to **Info@cvpcd.org**. Transmittal **prior** to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at **(760) 398-3221** and leaving a voicemail by **no later** than **4:00 p.m. on Thursday, March 7, 2024.**
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

CALL TO ORDER:

Chair Rosales: _____ Vice Chair Vossler: _____

Trustee Coronel: _____ Trustee Underwood: _____ Trustee Rios:_____

FLAG SALUTE

MOMENT OF SILENCE

PUBLIC COMMENT: The Coachella Valley Public Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. All persons wishing to speak must inform the clerk in advance of the start of the meeting. Public comments are limited to three minutes per speaker.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees Members may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

ADDITIONS TO THE AGENDA: Government Code section 54954.5(b)(2) provides "upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)"

AGENDA

1. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.

1.1 Trustee Minutes
   a. Regular Board Meeting – February 9, 2024

1.2 Finance and Administration
   a. Approval of Expenditures – Checks and ACH transactions as detailed February 2024
   b. Investment Report
   c. Budget to Actual February EOM

1.3 Operations Equipment Decommission
   Decommission of 1993 New Holland 1720

2. **ACTION ITEMS:** Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.

2.1 Request for Additional Temporary Administrative Support
   Additional support for required 10-Year Master Plan

2.2 Vendor Requirements
   Insurance and liability waiver requirements for vendors operating on District property

2.3 CSDA Board Seat
   Notification of Open California Special District Association Board Seat

2.4 Private Ceremony for Military Veterans
   Proposed policy for Veterans Memorial use

2.5 Additional Funds for Public Events
   Request for additional special event funds for 2023-2024 budget

3. **TRUSTEE/GENERAL MANAGER COMMENTS:** Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustees consideration, among other things.

3.1 Trustee Comments and Event/Function Report Out

3.2 General Manager Report

4. ADJOURNMENT

Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on Monday, March 4, 2024.

Sherry Winder

Sherry Winder, Clerk of the Board