Coachella Valley Public Cemetery District
Regular Trustee Meeting
Friday, April 12, 2024
8:00 a.m.

A Board Meeting of the Governing Board of the Coachella Valley Public Cemetery District ("District") will take place at the Coachella Valley Public Cemetery District Executive Office located at 82847 Avenue 52, Coachella, CA 92236.

- Submit your public comments to the District Cemetery Office electronically. Material may be emailed to **Info@cvpcd.org**. Transmittal **prior** to the start of the meeting is required.
- Any correspondence received will be distributed to the Board of Trustees.
- You may also provide telephonic public comments by calling the District Cemetery Office at **(760) 398-3221** and leaving a voicemail by **no later** than **4:00 p.m. on Thursday, April 11, 2024.**
- Correspondence and voicemails received will be retained for the official record.
- Public comments are limited to three (3) minutes.

CALL TO ORDER:

Chair Rosales: _____ Vice Chair Vossler: _____

Trustee Coronel: _____ Trustee Underwood: _____ Trustee Rios:_____

FLAG SALUTE

MOMENT OF SILENCE

PUBLIC COMMENT: The Coachella Valley Public Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. All persons wishing to speak must inform the clerk in advance of the start of the meeting. Public comments are limited to three minutes per speaker.

Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests. However, the Trustees Members may respond briefly or refer the communication to staff. The Trustees may also request the clerk to calendar an item related to your communication at a future Trustees meeting.

ADDITIONS TO THE AGENDA: Government Code section 54954.5(b)(2) provides "upon a determination by two-thirds vote the members of the legislative body present at the meeting, or if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a)"

AGENDA

1. **PRESENTATIONS:** Presentations are informational only. Items may be discussed, but no action can be taken.

1.1 Presentation by Alayne Sampson
Chandler Asset Management review of District investment portfolio

2. **CONSENT CALENDAR:** Items that are considered routine, non-controversial and generally approved in a single motion. A Trustee may request to have an item removed from the consent calendar for discussion or to be deferred.

2.1 Trustee Minutes
a. Regular Board Meeting – March 8, 2024
b. Special Board Meeting – March 22, 2024

2.2 Finance and Administration
a. Approval of Expenditures – Checks and ACH transactions as detailed March 2024
b. Investment Report
c. Budget to Actual March EOM

2.3 Request for Temporary Policy Variances
Accommodation for upcoming major events

3. **ACTION ITEMS:** Prior to action of the Trustees, any member of the audience will have the opportunity to address the Trustees on any item listed on the agenda, including those on any consent calendar. PLEASE SUBMIT A REQUEST TO SPEAK TO THE CLERK IN ADVANCE.

3.1 Riverside Local Agency Formation Commission Election
Voting for open LAFCO Board Seats

3.2 Contracted Support for District Lobbying Efforts
Consultants to aide with the attainment of federal and state funding

3.3 Quarterly Budget Update
Review of annual budget for needed adjustments

3.4 Public Filming Request
Request form the public to film on cemetery grounds

4. **INFORMATIONAL ITEMS**: Information items are non-action items presented to the Trustees for their information.

4.1 Palm Tree Grove Management
Update on care and maintenance of palm tree grove

5. **TRUSTEE/GENERAL MANAGER COMMENTS:** Trustees and the General Manager may comment upon District events; provide reports on attended meetings and events; and suggest items for future Trustees consideration, among other things.

5.1 Trustee Comments and Event/Function Report Out

5.2 General Manager Report

6. **CLOSED SESSION ITEMS:** The District may adjourn to a closed session to consider litigation matters, personnel matters, or other matters as provided for in the Ralph M. Brown Act (Section 54940 et seq. of the Government Code).

6.1 Conference with Legal Counsel Re: Anticipated Litigation, Significant Exposure to Litigation Pursuant to Government Code Section 54956.9 (d)
Number of Potential Cases: One (1)

6.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: General Manager

7. **ADJOURNMENT**

Any person with a disability who requires accommodations in order to participate in the meeting should telephone District Cemetery Office at (760) 398-3221, at least 48 hours prior to the meeting in order to make a request for disability-related modifications or accommodation.

DECLARATION OF POSTING: I declare under penalty of perjury that I am employed by the Coachella Valley Public Cemetery District and the foregoing agenda was posted at the District office and the scheduled meeting place on Monday, April 8, 2024.

Sherry Winder

Sherry Winder, Clerk of the Board